

**CERTIFICATION OF CHANGE FOR LAY DELEGATES**

The Diocesan Constitution, Article II, Section 3, states that a certificate of appointment of authorized lay delegates (signed by the Clerk or both the Wardens) shall, before their admission to a seat, be laid before the Convention.

The Constitution further states that the parish or the vestry may fill any lay delegate vacancies which may occur and that, again, a certificate of such change (signed by the Clerk or the Wardens), shall be laid before the Convention before any Alternate Delegates be admitted to a vacant seat.

If such a vacancy occurs in your delegation, please use the form below to indicate any changes among your parish's authorized lay delegates. **PARISH CLERGY ARE NOT PERMITTED TO SIGN THIS FORM FOR THIS PURPOSE.**

\*\*\*\*\*

NAME OF CHURCH \_\_\_\_\_

LOCATION \_\_\_\_\_

THIS IS TO CERTIFY that at a regular meeting of the parish/mission or the vestry/executive committee of the above church, duly convened according to the Canons of the Diocese,

\_\_\_\_\_  
(Name, Address and Email)

was duly chosen lay delegate to substitute for

\_\_\_\_\_  
(Name, Address and Email)

as an authorized representative of this parish/mission at the 110th Annual Meeting of the Convention of the Episcopal Church in the Diocese of Western Massachusetts.

\_\_\_\_\_, \*Parish Clerk

\_\_\_\_\_, Senior Warden

\_\_\_\_\_, Junior Warden

Dated: \_\_\_\_\_, 2011

**\*NOTE: The Signature of the Parish Clerk, alone, is sufficient. If for any reason the Clerk does not sign, and then BOTH Wardens must sign.**

