

AUDITOR APPOINTMENT FORM

PLEASE COMPLETE AND RETURN BY MARCH 31st

To: The Episcopal Diocese of Western Massachusetts
Attn.: Mr. Steven Abdow
37 Chestnut Street
Springfield, MA 01103-1787

You can also fax this form to: (413) 746-9873 or respond via email: sabdow@diocesewma.org

Name of Parish: _____

City/Town: _____

(Choose one of the following three options)

The members of our Three-Person Audit Committee are:

The following Certified Public Accountant will perform the Audit.

Name of CPA _____

Address: _____

We have engaged the Rev. Ed Pease to perform the audit. Check Here: _____

If the Auditor or Audit Committee members hold any elected offices in the parish or mission, please state the office(s) they hold:

Are the Auditor or Audit Committee members in any way related to the Treasurer or other persons who maintain the financial record of the parish? _____

A Certificate of Audit will be forwarded to Diocesan House by July 1.

_____ **Yes** _____ **No** (If "No" please give an explanation and state the date by which the Certificate of Audit will be received): _____

The above information is provided by: (Priest, Treasurer, Sr. Warden, or Finance Chair)

Signed: _____

Name:

Title: _____

Date: _____