

**EPISCOPAL DIOCESE OF WESTERN MASSACHUSETTS  
PROPERTY STATUS CHANGE**  
(Requiring Standing Committee and Bishop's Approval)

<b>PLEASE USE THIS FORM FOR: Proposed sale of real estate</b>
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**A. PARISH INFORMATION**

1. Name and Address:
  
2. Brief description of property in question:
  
3. Specific location of property:
  
4. Purpose for proposed sale:
  
5. Name and address of real estate broker or other agent:
  
6. What is market value of the property in question, and what is your minimum sale price? Please submit an appraisal the parish has had prepared for the property that will establish the fair market price.
  
7. How does your congregation plan to use the proceeds of this transaction?
  
8. Briefly state how the proposed purchase/sale relates to the future and vision of the congregation: (attach documentation as needed)

Signed \_\_\_\_\_ Title \_\_\_\_\_

Name of Contact Person \_\_\_\_\_ (if other than above)

Title \_\_\_\_\_

Daytime Phone # \_\_\_\_\_ E-mail \_\_\_\_\_

**MAIL TO: Mr. Steven Abdow, Diocese of Western Massachusetts, 37 Chestnut Street, Springfield, MA 01103 or EMAIL: [sabdow@diocesewma.org](mailto:sabdow@diocesewma.org)**