

**EPISCOPAL DIOCESE OF WESTERN MASSACHUSETTS
PROPERTY STATUS CHANGE**
(Requiring Standing Committee and Bishop's Approval)

**PLEASE USE THIS FORM FOR:
Proposed encumbrance of real estate**

A. PARISH INFORMATION

1. Parish Name and Address:

2. Brief description of the encumbrance and the reasons for the encumbrance:

3. Identify the terms of the encumbrance and those to whom the encumbrance will be granted:

4. Describe fully the financial terms of the encumbrance:

5. State how the proposed encumbrance relates to the future and vision of the congregation (attach a copy of the agreement and other information as needed):

Signed _____ Title _____

Name of Contact Person _____ (if other than above)

Title _____

Daytime Phone # _____ E-mail _____

Email to Standing Committee president, the Rev. Nancy Webb Stroud; rector@atonementwestfield.net